

# Home-based Education Information Package

August 2014

This Information Package contains information about:

- The Student Registration Instructions
- Ministry of Education Policies, Instructions, and Goals of Education
- Written Education Plan Outline
- High School Credit Opportunities—CEC
- Information about Home-based Education Associations.

## 1. Student Registration Instructions– 2014-2015

Please complete a student's registration form for each home-based education student.

Additional registration forms are available on-line if more are required:

<http://www.srsd119.ca/parentinformationfiles/homebasededREGFORM.pdf>

**Families new to home-based education** are required to complete the *Replaced Declarations* form. You are not required to complete the Replaced Declarations form if you have done so in the past.

**Please return the following to the Education Centre to the attention of Rob Clarke by September 5th, 2014.**

- 1. Student Registration Forms,**
- 2. Education Plans—see instructions below, and**
- 3. Replaced Declarations Form (if you have not completed one in the past).**

These forms are available online: [www.srsd119.ca](http://www.srsd119.ca)

Documents can be emailed to me: [rclarke@srsd119.ca](mailto:rclarke@srsd119.ca)

## 2. Educational Plans

**Home-Based Educators' *Education Plans* must include:**

1. The reason for and philosophical approach to home schooling
2. A minimum of 3 annual goals in each area of study: Language Arts, Mathematics, Science, and Social Studies.
  - The individual goals must be specific. You may wish to refer to the Provincial Curriculum Guides for examples of subject specific goals: <http://www.curriculum.gov.sk.ca>
3. The means of assessing and educational progress—to be included in the year-end report.
  - The *Year-End Report* must include either:
    - a: a portfolio of work, **or**
    - b: test results\* demonstrating the progress of the student.

\*The Ministry Policy requires the tests to be *nationally normed standardized achievement tests*. An example of acceptable assessment evidence is the Canadian Achievement Tests (CAT).

### **3. Ministry of Education Policy and Education Plan Instructions**

#### **Ministry of Education Policy**

The intent of the educational plan is for the parents to demonstrate that they have a positive and constructive approach to the education of their children before commencing their home-based education program.

Each educational plan shall be:

- Consistent with the official *Goals of Education for Saskatchewan*; and,
- Appropriate for the age and ability of the students on the program.

Since home-based is, by its very nature, less structured and more experiential than instruction normally provided in a school or registered independent school, the educational plan is not required to contain a scope and sequence of content to be taught throughout the school year.

Parents shall not be required to include in their educational plan any concept, topic, or practice in conflict with their conscientious beliefs, or to exclude from their written educational plan any concept, topic or practice consistent with their conscientious beliefs.

Parents may make curricular and instructional adjustments to their home-based education program during a school year in accordance with the educational needs and progress of each student on the program, as long as these adjustments are consistent with their educational plan.

Parents may make amendments to their educational plan during a school year, as long as the amendments are acceptable to the registering authority.

The complete Ministry of Education's Home Based Education Policy manual is available online:  
<http://www.education.gov.sk.ca/strat-policy/policy-manual>

#### **Ministry of Education Instructions**

The educational plan outlines the home-based education program.

As long as the educational plan contains the four elements listed above (goals for language arts, mathematics, science, and social studies), parents have the freedom to structure their plan in accordance with the philosophical approach of their program.

While some elements such as the philosophical approach will be common to the entire program, other elements such as the learning objectives should be specific to each student on the program.

Areas of study refer to the subject areas including language arts, mathematics, science and social studies.

Where applicable, the educational plan should include reference to the major supplier, if any, of learning resource materials for the home-based education program, such as a correspondence school or an extension school.

The educational plan may be self-generated, with or without the help of a home-based education support group, or commercially generated by a supplier of home-based education curricula.

The educational plan should contain adequate information for the registering authority to have a fair opportunity to determine whether the plan is not inconsistent with the *Goals of Education for Saskatchewan* and not inappropriate for the age and ability of each student on the program.

## 4. Educational Plan Outline

The following is a suggested guide to planning a home-based education program.  
If you are using a prepared program from an external source, please identify that program.

1. The **reason for** and the **philosophical approach** of the home-based education program.  
Please state your philosophical or religious beliefs that guide your home-based education program.

For items 2 and 3, please prepare a separate area for each student in your written educational plan.

### 2. Annual Goals:

Language Arts

- 1.
- 2.
- 3.

Mathematics

- 1.
- 2.
- 3.

Science

- 1.
- 2.
- 3.

Social Studies

- 1.
- 2.
- 3.

You may wish to refer to the Provincial Curriculum Guides for examples of subject specific goals:  
<http://www.education.gov.sk.ca/Curriculum>

### 3. Evidence of Student Growth

Please indicate in your Education Plan how you intend to report student progress at the end of the school year: portfolio or test results. If you are choosing test results, please indicate actual tests you intend to use.

I am encouraging families to submit portfolios for their year-end report. The portfolios should be minimal (two brief samples of student work in each of the four core subject areas). Families choosing to provide test results should be aware that the Ministry Policy requires assessments to be *nationally normed standardized achievement tests* such as Canadian Achievement Tests (CAT).

## 5. The Goals of Education

The Saskatchewan Ministry of Education Goals of Education can be found online:  
[http://www.edonline.sk.ca/bbcswebdav/library/curricula/English/Goals\\_of\\_Education\\_1985.pdf](http://www.edonline.sk.ca/bbcswebdav/library/curricula/English/Goals_of_Education_1985.pdf)

## **6. High School Credit Opportunities**

Students wanting to obtain high school credits are provided with some options. Carlton Comprehensive Public High School offers an Extension Campus Program (CEC) where students can earn credit courses from home. A wide variety of options are offered. There are also online courses available through Carlton.

Home-based students who are interested in obtaining high school credits should contact Carlton directly: 306-922-3115.

## **7. Home-based Education Associations**

### **Prince Albert and Area Home School Group**

Contact Information:

Raymond Boyd  
Phone: 306-922-1942  
Email: ehveray@gmail.com

### **Saskatchewan Home-based Educators Inc.**

Contact Information

Box 8541  
Saskatoon, SK S7K 6K6  
Website: [www.shbe.info](http://www.shbe.info)  
E-mail: [help\\_desk@shbe.info](mailto:help_desk@shbe.info)

### **Christian Home Educators of Prince Albert Cooperative (CHEPAC)**

“Christian Home Educators of Prince Albert is a non-profit group with the purpose of fellowship and encouragement in our Christian home education endeavor. We exist to provide edifying, educational, and fun activities for our home educating families and in that context to support each family in what God has called them to. We are followers of Jesus Christ and believe that the call to raise our children in the nurture and admonition of the Lord is our primary purpose. All are welcome to attend any CHEPAC event regardless of faith, understanding that CHEPAC as an organization will plan, facilitate, and support the inclusion of Jesus Christ in our activities and events.”

Contact Information

E-mail: [chepac@hotmail.ca](mailto:chepac@hotmail.ca)

## **Additional Information:**

Many questions about home-based education can be answered through Saskatchewan Rivers Public School Division’s Administrative Procedures manual. The section pertaining to home-schooling is #270. All of the division’s policies and procedures can be found online at the division website: [www.srsd119.ca/](http://www.srsd119.ca/)

The following is the link to home-based education procedures:

<http://www.srsd119.ca/boardpolicyfiles/Administrative%20Procedures%20Manual/AP%20270%20HOME-BASED%20EDUCATIONv2.pdf>